

<p style="text-align: center;">CCC BUDGET COMMITTEE Minutes of the Meeting</p>

Committee Members

Mariles Magalong, Chair	Jason Berner	Nick Dimitri
Beth Goehring	Joel Nickelson-Shanks*	Carol Stanton*
Kelly Schelin	Brian Williams	Carsbia Anderson
Rebecca Hernandez, student	Zachary Frappier, student	Jacqueline Lopez, note taker

* - absent

BUDGET COMMITTEE MEETING
March 20, 2019 2:00 p.m.

The meeting was called to order at 2:03 p.m.

1. The agenda was approved by the committee.
2. Jason motioned to approve the May 2018 minutes, Brian seconded and the committee approved.
3. Jason motioned to approve the February 2019 minutes, Brian seconded, Beth abstained and the committee approved.
4. Action Items
 - A. Request for a new copier- Math Department

The proposal to purchase the Math Department copier was discussed. It was suggested that in about one year, the college can reconsider the lease contract for the Toshiba copiers throughout the campus.

Brian motioned to approve the purchase of the copier to no more than \$4,000, Jason seconded and the committee approved.

5. Informational/Discussion Items
 - A. Student Centered Funding Formula
Since most of the funding is still based on FTES, enrollment is still a priority, so the college should increase it strategically. The campus has started some work with online education, dual enrollment programs and with other non-credit programs.

LMC's strategies can possibly be replicated at CCC to help with the retention and completion aspect.

CCC should explore opportunities for dual enrollment.

Then the discussion was on how the Budget Committee can help transition the college to maximize funding from the new formula. The members can help educate faculty and staff, and also assist with the unit plan or funding requests to show how funding requests meet the criteria of the new funding formula.

B. Guided Pathways (GP)

The GP work will eventually require the participation of the Budget Committee. The GP leadership team will notify the committee when it is time.

C. Elumen

Elumen is a software replacing WEPR for program review and annual plans.

District-wide software might be able to integrate the general ledger accounts with their fiscal year budgets into Elumen. Departments and programs can base their request on what their budget can cover for requests.

The CCC program review organizational structure and curriculum inventory will have to be placed into the Elumen software before other college wide processes and procedures can be developed within Elumen (annual plan design, program review design, budget & instructional equipment requests, etc.)

This software will house program review/annual plans, curriculum inventory, curriculum development, student learning outcomes/administrative unit outcomes (SLO/AUO) and catalog.

A Budget committee taskforce should be created to help the Elumen workgroup design the budget/budget requests/instructional fund requests elements in Elumen. The budget committee's Elumen taskforce may include, but is not limited to: Monica Rodriguez, Beth Goehring, Mariles Magalong, Nick Dimitri, an Elumen Representative, Carsbia Anderson as Ex-Officio., Tish Young, Karen Krolkowski, Lynette Kral, Brandy Gibson.

Adjournment 3:04 p.m.